

Appendix 1 - Payroll File Format

Each record occupies a row and its data fields are separated by a pipe "|". It is necessary to end each row with a "|". Please ensure there are no more spaces after the last "|".

Field name	Type	Length	Remark	Example
1.1 Record Type	char	1	Header Section (Value is 'H')	H
1.2 File Name	char	8	Name of file (Value is 'PAYROLL')	PAYROLL
1.3 Debit From	num	15	Employer account number where amount is to be debited	10234506520123
1.4 Company ID	char	3	Company ID	ABC
1.5 Month	num	6	Month of Contribution (yyyymm)	200812
1.6 Payment Frequency	char	1	'W' : Weekly 'F' : Fortnightly 'M' : Monthly 'O' : Others	M
1.7 Payment Period	num	1	Denotes the specific week/fortnight Weekly : Week 1,2,3,4,5 Fortnightly : Fortnight 1 or 2 Monthly : 1 Others : 1,2 or 3	1
Field name	Type	Length	Remark	Example
2.1 Record Type	char	1	Details Section (Value is 'D')	D
2.2 Employee ID	char	10	Employee ID	A123465
2.3 Employee NRIC No.	char	12	Employee IC Number	820131074129
2.4 Employee Name	char	34	Employee Name	PATRICIA LOW
2.5 Credit To	num	20	Employee account number where amount is to be credited.	123456103256
2.6 Salary Amount	dec	16,2	Employee salary amount	1800.95
2.7 Bic Code	char	11	Bank Identifier Code for Employee Bank	CTBBMYKL
2.8 Reference ID	char	22	Reference ID	A998065
2.9 Execute Date	date	10	Execute Date (dd/mm/yyyy) Postdated allowed, account debited on SEND date	25/12/2008
Field name	Type	Length	Remark	Example
3.1 Record Type	char	1	Trailer Section (Value is 'T')	T
3.2 Number of Employees	num	-	Total number of employees	88
3.3 Total Employees' Salary	dec	16,2	Total employees' salary amount (Must be in decimals)	7468954.24

Notes:

Execute date at individual record level must be consistent / same throughout the file. System will reject the whole file in the event of any variations.

Sample:

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H|PAYROLL|140820010030733|NBM|200801|M|1|
D|A031425|10391827|JAMES YAP|140820020123862|5.51|MFBBMYKL |set 1|24/07/2008|
D|B008413|20391827|LEE YEE LEE|640870020063090|5.52|MFBBMYKL |set 2|24/07/2008|
D|C015805|33221532|YAP MUN HOW|140820010027257|5.53|MFBBMYKL |set 3|24/07/2008|
D|D000005|12345678|KAM YOKE|123456789012345|5.54|MBBEMYKL|SET 4|24/07/2008|
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Appendix 2 BIC Code (as at Dec 2008)

BANK	CODE
ABRAR DISCOUNTS BHD	ISCAMYK1
ABRAR DISCOUNTS SPI	ISCA9999
AFFIN BANK BERHAD	PHBMMYKL
AFFIN INVESTMENT BANK BERHAD	PAMBMKY1
AFFIN INVESTMENT BANK BHD SPI	PAMB9999
AFFIN ISLAMIC BANK BHD	AIBBMYKL
AGRO BANK (BANK PERTANIAN)	BPM30947
ALLIANCE BANK MALAYSIA BERHAD	MFBBMYKL
ALLIANCE INVESTMENT BANK BHD	MBAMMYK1
ALLIANCE INVESTMENT BANK BHD SPI	MBAM9999
ALLIANCE ISLAMIC BANK	ALSRMYK1
AL-RAJHI BANK (M) BHD	RJHIMYKL
AMBANK BERHAD	ARBKMYKL
AMINVESTMENT BANK BERHAD SPI	AMMB9999
AMINVESTMENT BANK BHD	AMMBMYKL
AMISLAMIC BANK BHD	AISLMYKL
ASEAMBANKERS MALAYSIA BHD	MBEAMYK1
ASEAMBANKERS MALAYSIA BHD SPI	MBEA9999
ASIAN FINANCE BANK BERHAD	AFBQMYKL
BANGKOK BANK BERHAD	BKKBMYKL
BANK ISLAM MALAYSIA BERHAD	BIMBMYKL
BANK KERJASAMA RAKYAT (M) BHD	BKRMMYK1
BANK MUAMALAT MALAYSIA BERHAD	BMMBMYKL
BANK NEGARA MALAYSIA	BNMAMYKL
BANK OF AMERICA MALAYSIA BERHAD	BOFAMY2X
BANK OF CHINA (MALAYSIA) BERHAD	BKCHMYKL
BANK OF TOKYO- MITSUBISHI (M'SIA) B	BOTKMYKX
BANK SIMPANAN NASIONAL	BSNAMYK1
BANK SIMPANAN NASIONAL SPI	BSNA9999
CAGAMAS BERHAD	CAGAMYK1
CAGAMAS BERHAD SPI	CAGA9999
CIMB BANK BERHAD	CIBBMYKL
CIMB INVESTMENT BANK BHD	COIMMYK1
CIMB INVESTMENT BANK SPI	COIM9999
CIMB ISLAMIC BANK BERHAD	CTBBMYKL
CITIBANK BERHAD	CITIMYKL
CITIBANK SPI	CITI9999

BANK	CODE
DEUTSCHE BANK (MALAYSIA) BERHAD	DEUTMYKL
ECM LIBRA INVESTMENT BANK BHD	AVSSMYK1
EON BANK BERHAD	EOBBMYKL
EONCAP ISLAMIC BANK BHD	EIBBMYKL
HONG LEONG BANK BERHAD	HLBBMYKL
HONG LEONG ISLAMIC BANK BHD	HLIBMYKL
HSBC AMANAH MALAYSIA BHD	HMABMYKL
HSBC BANK MALAYSIA BERHAD	HBMBMYKL
HWANGDBS INVESTMENT BANK BHD	HDSBMY2P
J.P.MORGAN CHASE BANK BERHAD	CHASMYKX
KAF INVESTMENT BANK BHD SPI	KAFD9999
KAF INVESTMENT BHD	KAFDMYK1
KENANGA INVESTMENT BANK BHD	KKENMYK1
KUMPULAN WANG SIMPANAN PEKERJA	KWSPMYK1
KUWAIT FINANCE HOUSE	KFHOMYKL
MAYBANK	MBBEMYKL
MAYBANK ISLAMIC BHD	MBISMYKL
MIDF AMANAH INVESTMENT BANK BHD	UMBB9999
MIDF AMANAH INVESTMENT BANK BHD	UMBBMYK1
MIMB INVESTMENT BANK BHD	MIMBMYKL
OCBC BANK (M) BERHAD	OCBCMYKL
OCBC BANK (M) BERHAD SPI	OCBC9999
OSK INVESTMENT BANK BHD	OSSBMYK1
OSK INVESTMENT BANK BHD SPI	OSSB9999
PUBLIC BANK BERHAD	PBBEMYKL
PUBLIC INVESTMENT BANK BERHAD	SMBBMYK1
PUBLIC ISLAMIC BANK BHD	PIBEMYK1
RHB BANK BERHAD	RHBBMYKL
RHB INVESTMENT BANK BERHAD	RHBMKYK1
RHB ISLAMIC BANK BERHAD	RHBAMYKL
SABAH DEVELOPMENT BANK	SDB80214
SOUTHERN INVESTMENT BANK BERHAD	PERDMYK1
STANDARD CHARTERED BANK MSIA BHD	SCBLMYKX
STANDARD CHARTERED SAADIQ BHD	SCSRMYK1
THE BANK OF NOVA SCOTIA BERHAD	NOSCMYKL
THE ROYAL BANK OF SCOTLAND BHD	ABNAMYKL
UNITED OVERSEAS BANK (MSIA) BHD	UOVBMKYKL