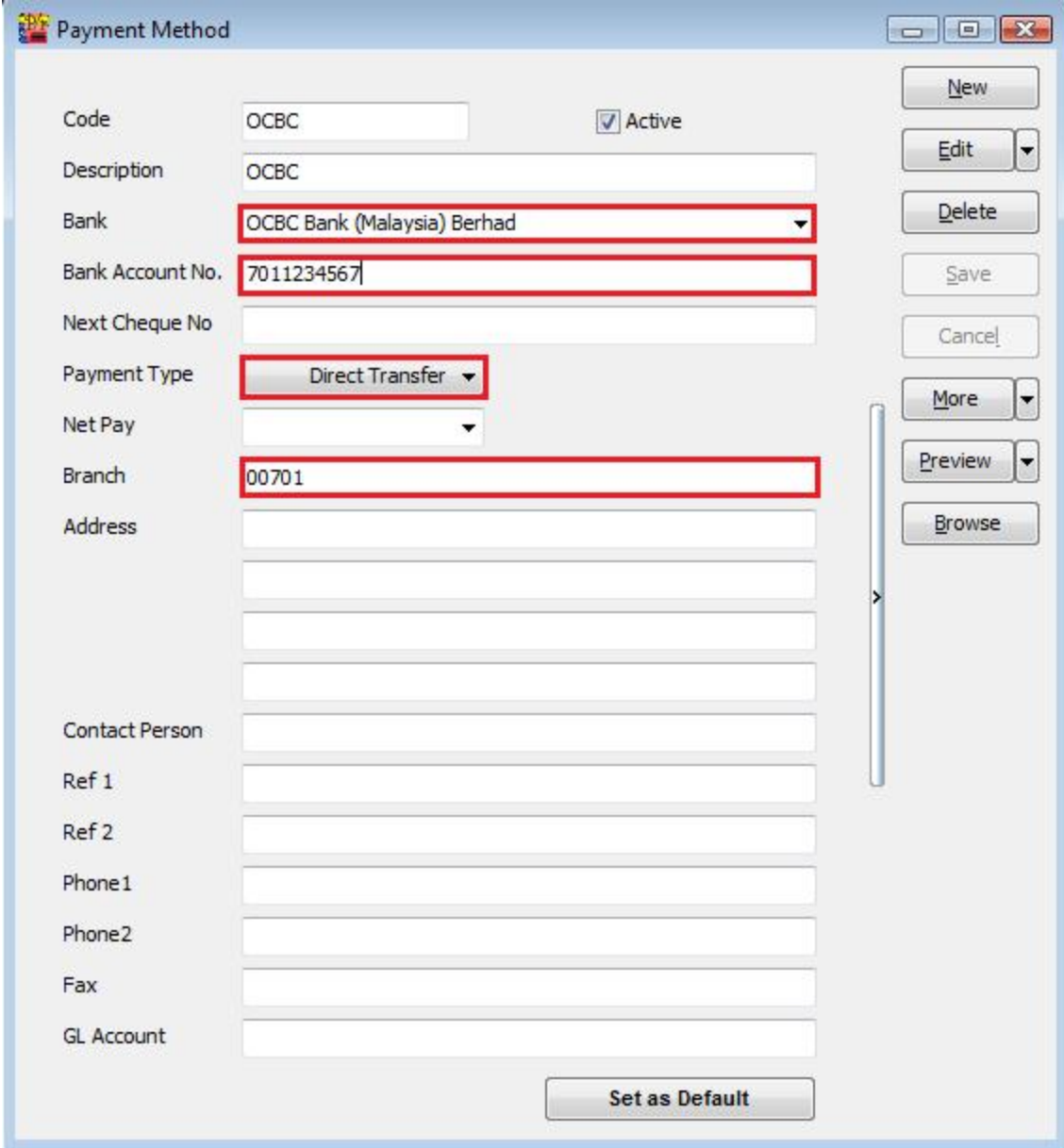


OCBC GIRO

The **highlighted** area represent **compulsory fields**.

1. Maintain Payment Method



The screenshot shows a 'Payment Method' form with the following fields and values:

Field	Value	Compulsory
Code	OCBC	No
Description	OCBC	No
Bank	OCBC Bank (Malaysia) Berhad	Yes
Bank Account No.	7011234567	Yes
Next Cheque No		No
Payment Type	Direct Transfer	Yes
Net Pay		No
Branch	00701	Yes
Address		No
Contact Person		No
Ref 1		No
Ref 2		No
Phone1		No
Phone2		No
Fax		No
GL Account		No

Buttons on the right: New, Edit, Delete, Save, Cancel, More, Preview, Browse.

Button at the bottom: Set as Default.

The **Branch** must be **numeric value** with **length = 5**. The branch represents the OCBC branch code. For example, 00701

2. Maintain Employee

Employee

Code: 013 Job Title: ☒ Active

Name: **BARACK OBAMA**

Personal Category Family Payroll Info. Allowance Deduction Note History Attachments

Wages Type: ---- SOC SO No:

Wages: 2,300.00 SOC SO Type: 1 First Category

Contribution: C01 Tax Branch:

Frequency: ---- Tax No:

Payment Method: **OCBC** Marital Status: Single

Bank: **CIMB Bank Berhad** Tax Deduct Child:

Bank Account No: **113046879031** Spouse Working: ☐


EPF No : Tax Category: C1

NK: EA Serial No:

Initial:

New Edit Delete Save Cancel More Preview Browse

Please select the employee **BANK** from the drop down list


Employee

Code: Job Title: ☒ Active

Name:

Personal
Category
Family
Payroll Info.
Allowance
Deduction
Note
History
Attachments

Wages Type:
Wages:
Contribution:
Frequency:
Payment Method:
Bank:
Bank Account No:
EPF No :
NK:
Initial:

SOCSO No:
SOCSO Type:
Tax Branch:
Tax No:
Marital Status:
Tax Deduct Child:

Description

Affin Bank Berhad
Alliance Bank Berhad
AmBank Berhad
Bank Islam Malaysia Berhad
Bank Kerjasama Rakyat Malaysia Berhad
Bank Muamalat Malaysia Berhad
Bank Simpanan Nasional Berhad
CIMB Bank Berhad
Citibank Berhad
Deutsche Bank (Malaysia) Berhad
EON Bank Berhad
Hong Leong Bank Berhad
HSBC Bank Berhad
Maybank Berhad
OCBC Bank (Malaysia) Berhad
Public Bank Berhad

19

3. Credit Bank Report > Electronic Credit Transfer

Payroll Credit Bank Report

Process: 16

Payment Method: OCBC

Apply

Credit Bank Report

Month End (10.2008) Preview

Drag a column header here to group by that column

Employee	Name	NRIC	Account No	Net Pay
009	SAMPLE EMPLOYEE	830319105035	111019911032	2,629.25
013	BARACK OBAMA		113046879031	2,047.00

2

OCBC Bank

Company CIF No : A123456

Crediting Date : 05/11/2008

Save to : A:\

Save

4. Output, REF.TXT

REF.TXT - Notepad

File Edit Format View Help

0100100701A123456 Testing Company 00000000007011234567DN0511200
02111019911032 000000000000262925c830319105035
02113046879031 000000000000204700c
0300000200000000000000467625

REF.TXT - Notepad

File Edit Format View Help

00000000007011234567DN05112008

100002173SAMPLE EMPLOYEE
100002050OBAMA