



# SQL Accounting V4 Job Order & Purchase Order



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## Job Order & Purchase Order

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### VERSION CONTROL

| Version No. | Date       | Initiated by  | Remarks          |
|-------------|------------|---------------|------------------|
| 1.0         | 01/12/2011 | Loo Chin Soon | Initial document |
|             |            |               |                  |
|             |            |               |                  |

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### 1 INTRODUCTION

Sales coordinator usually will input the Sales Order (SO) based on the customer PO received. The stock products will be updated into the system as ordered qty.

If the stock are purchased from supplier, then the purchaser has to transfer from SO to PO. Unless the stock are manufactured, then you have to proceed to Job Order process.

How much of the materials/components required to meet the products ordered by customer? This question raised by the Material Planning department. Therefore, the Job Order takes place as the order to be input after Sales Order. It will planned the materials/components required based on the qty ordered from Sales Order.

When products produce out, you have to transfer the Job Order to Stock Assembly to commit on the stock on hand.

**IMPORTANT:**

**It is required the SO → PO and Job Order module. For more information about price, please refer to our sales personal.**

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## Job Order & Purchase Order

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## 2 SALES ORDER

### 2.1 Create Sales Order (SO)

[Sales | Sales Order...]

Create and save the customer PO into Sales Order.

**Sales Order**

Customer :- 300-A0001

Address :- Address 1  
Address 2  
Address 3  
Address 4

Description: Sales Order

Profit Estimator

| Item Code | Description | Location | Qty    | UOM  | U/Price | Disc... | Sub Total | OffSet Qty |
|-----------|-------------|----------|--------|------|---------|---------|-----------|------------|
| CAR       | CAR         | ----     | 10.00  | UNIT | 25.00   |         | 250.00    | 0          |
| A2_WHEEL  | WHEEL       | ----     | 100.00 | UNIT | 30.00   |         | 3,000.00  | 0          |

2 records 110.00 3,250.00

Local Net Total: 3,250.00 Net Total: 3,250.00

Buttons: New, Edit, Delete, Save, Cancel, Browse, Close

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## Job Order & Purchase Order

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### 2.2 SO Check the Available Stock Balance

You can press F11 (Available Stock Balance) on the item code highlighted.

Below is **CAR** stock available balance,

| Location | Batch | S.O. Qty | P.O. Qty | J.O. Qty | Qty  | Avail. Qty | Exp. Date |
|----------|-------|----------|----------|----------|------|------------|-----------|
| ---      | ---   | 10.00    | 0.00     | 0.00     | 0.00 | -10.00     |           |
|          |       | 10.00    | 0.00     | 0.00     | 0.00 | -10.00     |           |

#### Results for CAR item:

SO Qty = -10.00  
PO Qty = 0.00  
JO Qty = 0.00  
Qty (On Hand) = 0.00  
Available Qty = -10.00

Below is **WHEEL** stock available balance,

| Location | Batch | S.O. Qty | P.O. Qty | J.O. Qty | Qty  | Avail. Qty | Exp. Date |
|----------|-------|----------|----------|----------|------|------------|-----------|
| ---      | ---   | 100.00   | 0.00     | 0.00     | 0.00 | -100.00    |           |
|          |       | 100.00   | 0.00     | 0.00     | 0.00 | -100.00    |           |

#### Result for WHEEL item:

SO Qty = -100.00  
PO Qty = 0.00  
JO Qty = 0.00  
Qty (On Hand) = 0.00

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Available Qty = -100.00

### 3 PURCHASE ORDER (TRANSFER FROM SO)

#### 3.1 Create New Purchase Order (PO)

[Purchase | Purchase Order...]

1. Click on NEW button to start with new PO.
2. Select the Supplier.

The screenshot shows the 'Purchase Order' window. The 'Supplier' dropdown menu is set to '400-S0001'. The 'P/O No' field is empty. The 'Date' is set to '29/11/2011'. The 'Terms' are set to '30 Days'. The 'Ref 1' and 'Ext. No' fields are empty. The 'New' button is circled in red. The 'Supplier' dropdown menu is also circled in red.

#### 3.2 PO Transfer From SO

1. Right click on P/Order (Title).
2. Click on Transfer From Sales Order in the menu.

The screenshot shows the 'Purchase Order' window with a right-click context menu open. The menu options are: 'Transfer From Purchase Request...', 'Transfer From Sales Order...', 'Barcode', 'Update Unit Price', 'Set Posting Date...', 'Insert Blank Line...', 'Copy Purchase Order', 'Paste Purchase Order', and 'Paste From Sales Items'. The 'Transfer From Sales Order...' option is circled in red. The 'Supplier' dropdown menu is set to '400-S0001'. The 'P/O No' field is empty. The 'Date' is set to '29/11/2011'. The 'Terms' are set to '30 Days'. The 'Ref 1' and 'Ext. No' fields are empty. The 'New' button is circled in red. The 'Supplier' dropdown menu is also circled in red.

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### 3.3 Document Transfer (SO → PO)

1. Pick the Item from the SO list.
2. Input X/F Qty to transfer over PO.
3. Click OK to proceed.

The 'Document Transfer' dialog box shows a table with columns: X/F Qty, Bal. ..., Org. ..., Code, Doc. No, Doc. Date, Item Code, Description, and UOM. The first row is highlighted in green with X/F Qty 0. The second row is highlighted in blue with X/F Qty 35, which is circled in red. Below the table are checkboxes for 'Tick Selection', 'Untick Selection', 'Tick ALL', and 'Untick ALL'. The 'OK' button is circled in red.

| X/F Qty | Bal. ... | Org. ... | Code      | Doc. No  | Doc. Date  | Item Code | Description | UOM  |
|---------|----------|----------|-----------|----------|------------|-----------|-------------|------|
| 0       | 10       | 10       | 300-A0... | SO-00005 | 28/11/2011 | CAR       | CAR         | UNIT |
| 35      | 100      | 100      | 300-A0... | SO-00005 | 28/11/2011 | A2_WHEEL  | WHEEL       | UNIT |

### 3.4 Save the PO Document

Click on SAVE button.

The 'Purchase Order' form shows fields for Supplier (400-S0001), Address (Address 1 to Address 4), Description (Purchase Order), and a table of items. The 'Save' button is circled in red. The 'P/O No' field is also highlighted.

**P/Order**

Supplier :- 400-S0001  
SSSS  
Address :- Address 1  
Address 2  
Address 3  
Address 4  
Description: Purchase Order

P/O No :  
Next No :- PO-00003  
Date :- 29/11/2011  
Agent :-  
Terms :- 30 Days  
Ref 1 :-  
Ext. No :-

| Item Code | Description | Loc... | Qty   | UOM  | U/Price | Disc | Sub Total |
|-----------|-------------|--------|-------|------|---------|------|-----------|
| A2_WHEEL  | WHEEL       | ----   | 35.00 | UNIT | 2.00    |      | 70.00     |

1 records 35.00 70.00

Local Net Total: 70.00 Net Total: 70.00



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## Job Order & Purchase Order

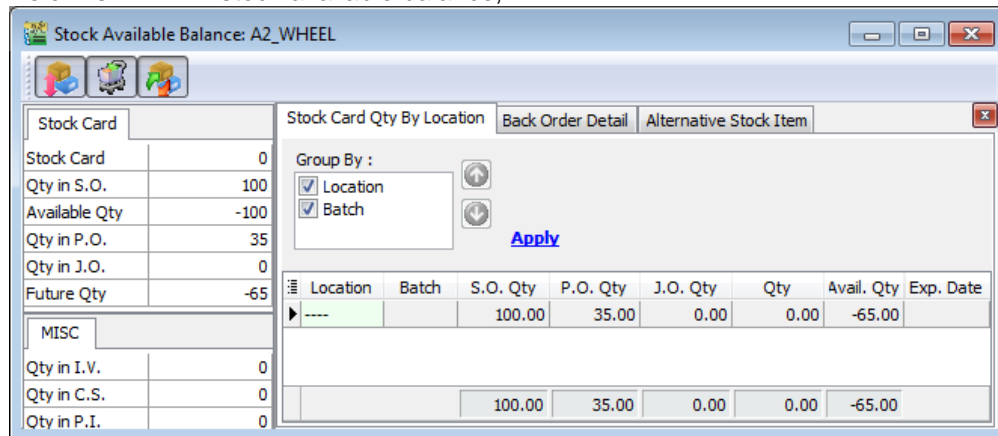
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### 3.5 PO Check the Available Stock Balance

You can press F11 (Available Stock Balance) on the item code highlighted.

Below is **WHEEL** stock available balance,



| Location | Batch | S.O. Qty | P.O. Qty | J.O. Qty | Qty  | Avail. Qty | Exp. Date |
|----------|-------|----------|----------|----------|------|------------|-----------|
| ----     |       | 100.00   | 35.00    | 0.00     | 0.00 | -65.00     |           |

|        |       |      |      |        |
|--------|-------|------|------|--------|
| 100.00 | 35.00 | 0.00 | 0.00 | -65.00 |
|--------|-------|------|------|--------|

#### Result for WHEEL item:

SO Qty = -100.00

PO Qty = +35.00

JO Qty = 0.00

Qty (On Hand) = 0.00

Available Qty = -65.00

# SQL Accounting V4

## Job Order & Purchase Order

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### 4 JOB ORDER (TRANSFER FROM SO)

#### 4.1 Create New Job Order (JO)

[Production | Job Order...]

1. Click on NEW button to start with new JO.
2. Select the Customer.

The screenshot shows the 'Job Order' form with several sections highlighted by red dashed lines and labels on the right:

- Customer Info from SO:** Includes fields for Customer (J00-A0001), Address (Address 1, 2, 3, 4), Description, S/O No (<<New>>), Next No (JO-00014), Date (30/11/2011), Agent, Terms (30 Days), Ref 1, and Ext. No.
- Assembly Item Info (header):** Includes Assembly Code, BOM Template, Quantity (1.00), Location, and Batch.
- BOM Components Details:** Includes a table for BOM Components with columns: Item Code, Description, Loca..., Qty, UOM, Unit Cost, Over..., Wa..., and Sub Total. The table currently shows '<No data to display>'. There is also a 'Show Multilevel BOM in Flat Mode' button and a 'Transferable' checkbox.
- Assembly Item (Footer):** Includes Line Supervisor, Remark, Assembly Cost (0.00), Production Info, Cost/unit (0.00), and Net Total (0.00).

Buttons on the right include New, Edit, Delete, Save, Cancel, Browse, and Close.

#### Customer Info from SO

Basically, the customer and others information copy from SO.

#### Assembly Item Info (Header & Footer)

Assembly item transferred from SO. It will determine the BOM Components required and the assembly unit cost.

#### BOM Components Details

Total components quantity requirement to meet the total output.

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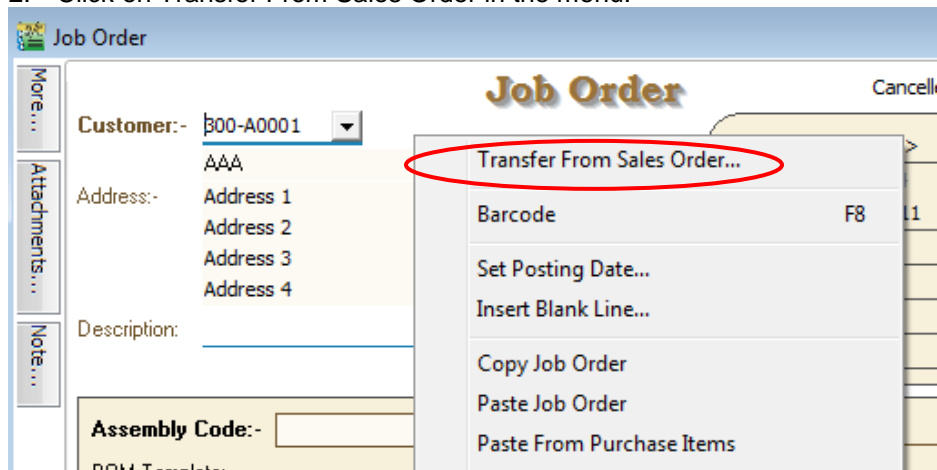
## Job Order & Purchase Order

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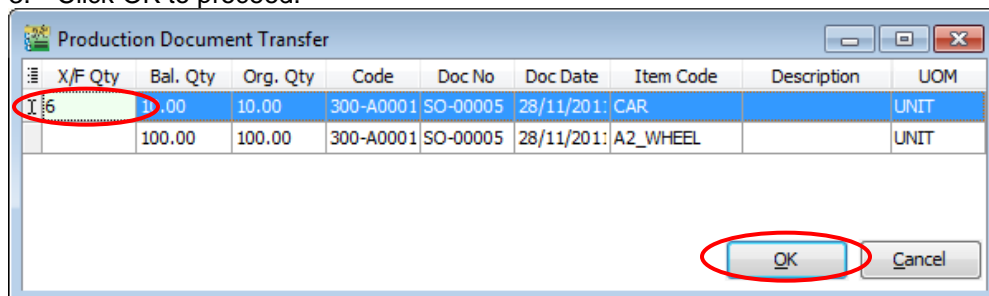
### 4.2 JO Transfer From SO

1. Right click on Job Order (Title).
2. Click on Transfer From Sales Order in the menu.



### 4.3 Document Transfer (SO → JO)

1. Pick the Item from the SO list.
2. Input X/F Qty to transfer over JO.
3. Click OK to proceed.



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## Job Order & Purchase Order

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### 4.4 Show Multilevel BOM in Flat Mode

This function enable to drill down to the flatten level of the multilevel BOM structure. For example, the CAR multilevel BOM structure.

| Level 0 | Level 1 | Level 2      | Level 3   |
|---------|---------|--------------|-----------|
| Car     | Frame   | Front Frame  | Orange    |
| Car     | Frame   | Front Frame  | Screw     |
| Car     | Frame   | Back Frame   | Red Light |
| Car     | Frame   | Back Frame   | Screw     |
| Car     | Wheel   | Rim          |           |
| Car     | Wheel   | Tyres        |           |
| Car     | Engine  | Engine Block | Filter    |
| Car     | Engine  | Engine Block | Screw     |
| Car     | Engine  | Piston       | Tube      |
| Car     | Engine  | Piston       | Cover     |
| Car     | Labour  |              |           |

Before FLAT MODE, BOM components show at **LEVEL 1**.

The screenshot shows the 'Job Order' window with the following details:

- Customer: B00-A0001
- Address: Address 1, Address 2, Address 3, Address 4
- Description: CAR
- Assembly Code: CAR
- BOM Template: ---
- Quantity: 6.00 UNIT
- Location: ---
- Batch: ---
- Buttons: New, Edit, Delete, Save, Cancel, Browse
- Buttons: S/O No: <<New>>, Next No: JO-00014, Date: 30/11/2011, Agent: ---, Terms: 30 Days, Ref 1: ---, Ext. No: ---
- Buttons: +, -, <, >, Show Multilevel BOM in Flat Mode (circled in red), Transferable (checked)
- BOM Components table:

| Item Code | Description | Location | Qty   | UOM  | Unit Cost | Overhe... | Wast... | Sub Total |
|-----------|-------------|----------|-------|------|-----------|-----------|---------|-----------|
| A1_FRAME  | FRAME       | ---      | 6.00  | UNIT | 12.00     |           |         | 72.00     |
| A2_WHEEL  | WHEEL       | ---      | 24.00 | UNIT | 2.00      |           |         | 48.00     |
| A3_ENGINE | ENGINE      | ---      | 6.00  | UNIT | 193.00    |           |         | 1,158.00  |
| A4_LABOUR | LABOUR      | ---      | 6.00  | HRS  | 1.00      |           |         | 6.00      |
| 4 records |             |          | 42.00 |      |           | 0.00      |         | 1,284.00  |

Line Supervisor: Remark: Assembly Cost: 0.00

Production Info: Cost/unit: 214.00 Net Total: 1,284.00

Buttons: Close

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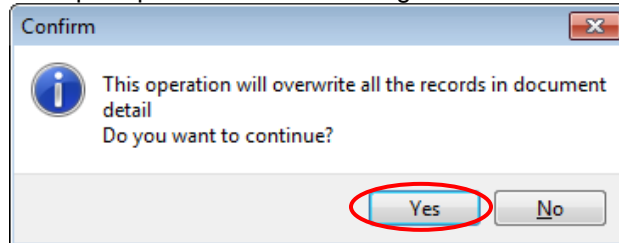
## Job Order & Purchase Order

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Click on Show Multilevel BOM in Flat Mode button.

It will prompted the below message.



Press NO to keep the BOM components at **LEVEL 1**.

Press YES to continue flatten the multilevel BOM to **LEVEL 3**.

After **FLAT MODE**, BOM components show at **LEVEL 3**.

| BOM Components    |              |          |          |      |           |              |                          |           |
|-------------------|--------------|----------|----------|------|-----------|--------------|--------------------------|-----------|
| Item Code         | Description  | Location | Qty      | UOM  | Unit Cost | Overhead ... | Wastage                  | Sub Total |
| A111_ORANGE LI... | ORANGE LIGHT | ----     | 12.00    | UNIT | 1.00      | 0.00         | <input type="checkbox"/> | 12.00     |
| AXXX_SCREW        | SCREW        | ----     | 24.00    | UNIT | 1.00      | 0.00         | <input type="checkbox"/> | 24.00     |
| A121_RED LIGHT    | RED LIGHT    | ----     | 12.00    | UNIT | 1.00      | 0.00         | <input type="checkbox"/> | 12.00     |
| AXXX_SCREW        | SCREW        | ----     | 24.00    | UNIT | 1.00      | 0.00         | <input type="checkbox"/> | 24.00     |
| A21_RIM           | RIM          | ----     | 24.00    | UNIT | 1.00      | 0.00         | <input type="checkbox"/> | 24.00     |
| A22_TYRES         | TYRES        | ----     | 24.00    | UNIT | 1.00      | 0.00         | <input type="checkbox"/> | 24.00     |
| A311_FILTER       | FILTER       | ----     | 30.00    | UNIT | 1.00      | 0.00         | <input type="checkbox"/> | 30.00     |
| AXXX_SCREW        | SCREW        | ----     | 48.00    | UNIT | 1.00      | 0.00         | <input type="checkbox"/> | 48.00     |
| A321_TUBE         | TUBE         | ----     | 360.00   | UNIT | 1.00      | 0.00         | <input type="checkbox"/> | 360.00    |
| A322_COVER        | COVER        | ----     | 720.00   | UNIT | 1.00      | 0.00         | <input type="checkbox"/> | 720.00    |
| ▶A4_LABOUR        | LABOUR       | ----     | 6.00     | HRS  | 1.00      | 0.00         | <input type="checkbox"/> | 6.00      |
|                   |              |          |          |      |           |              |                          |           |
| 11 records        |              |          | 1,284.00 |      | 0.00      |              | 1,284.00                 |           |

# SQL Accounting V4

## Job Order & Purchase Order

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### 4.5 Save the JO Document

Click on SAVE button.

The screenshot shows the 'Job Order' form with the following fields and values:

- Customer: 300-A0001
- Address: AAA
- Address 1: Address 1
- Address 2: Address 2
- Address 3: Address 3
- Address 4: Address 4
- Description: CAR
- S/O No: <<New>>
- Next No: JO-00014
- Date: 30/11/2011
- Agent: ---
- Terms: 30 Days
- Ref 1: ---
- Ext. No: ---
- Assembly Code: CAR
- Location: ---
- BOM Template: ---
- Batch: ---
- Quantity: 6.00 UNIT
- Show Multilevel BOM in Flat Mode: [X]
- Transferable: [X]

The BOM Components table is displayed below the form:

| Item Code | Description | Location | Qty   | UOM  | Unit Cost | Overhe... | Wast... | Sub Total |
|-----------|-------------|----------|-------|------|-----------|-----------|---------|-----------|
| A1_FRAME  | FRAME       | ---      | 6.00  | UNIT | 12.00     |           |         | 72.00     |
| A2_WHEEL  | WHEEL       | ---      | 24.00 | UNIT | 2.00      |           |         | 48.00     |
| A3_ENGINE | ENGINE      | ---      | 6.00  | UNIT | 193.00    |           |         | 1,158.00  |
| A4_LABOUR | LABOUR      | ---      | 6.00  | HRS  | 1.00      |           |         | 6.00      |
| 4 records |             |          | 42.00 |      |           | 0.00      |         | 1,284.00  |

At the bottom of the form, the following summary information is displayed:

- Line Supervisor: ---
- Remark: ---
- Assembly Cost: 0.00
- Production Info: ---
- Cost/unit: 214.00
- Net Total: 1,284.00

The 'Save' button is circled in red.

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## Job Order & Purchase Order

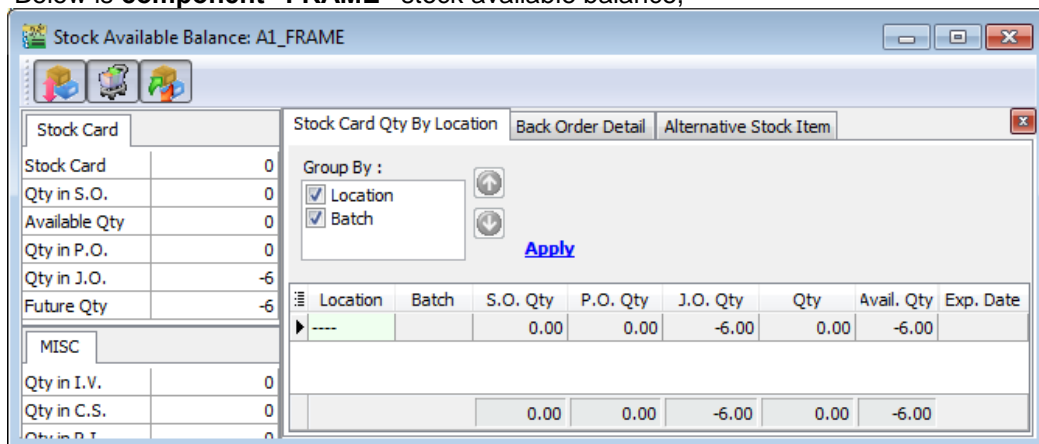
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### 4.6 JO Check the Available Stock Balance

You can press F11 (Available Stock Balance) on the item code highlighted.

Below is **component “FRAME”** stock available balance,



| Location | Batch | S.O. Qty | P.O. Qty | J.O. Qty | Qty  | Avail. Qty | Exp. Date |
|----------|-------|----------|----------|----------|------|------------|-----------|
|          |       | 0.00     | 0.00     | -6.00    | 0.00 | -6.00      |           |

**Result for component “FRAME” item:**

SO Qty = 0.00  
PO Qty = 0.00  
JO Qty = -6.00  
Qty (On Hand) = 0.00  
Available Qty = -6.00

Below is **component “WHEEL”** stock available balance,

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Stock Available Balance: A2\_WHEEL

Stock Card

|               |      |
|---------------|------|
| Stock Card    | 0    |
| Qty in S.O.   | 100  |
| Available Qty | -100 |
| Qty in P.O.   | 35   |
| Qty in J.O.   | -24  |
| Future Qty    | -89  |

MISC

|             |   |
|-------------|---|
| Qty in I.V. | 0 |
| Qty in C.S. | 0 |
| Qty in P.T. | 0 |

Stock Card Qty By Location

Group By :

☒ Location

☒ Batch

Apply

| Location | Batch | S.O. Qty | P.O. Qty | J.O. Qty | Qty  | Avail. Qty | Exp. Date |
|----------|-------|----------|----------|----------|------|------------|-----------|
| ----     |       | 100.00   | 35.00    | -24.00   | 0.00 | -89.00     |           |
|          |       | 100.00   | 35.00    | -24.00   | 0.00 | -89.00     |           |

### Result for component "WHEEL" item:

SO Qty = -100.00

PO Qty = +35.00

JO Qty = -24.00

Qty (On Hand) = 0.00

Available Qty = -89.00

Below is component "ENGINE" stock available balance,

Stock Available Balance: A3\_ENGINE

Stock Card

|               |    |
|---------------|----|
| Stock Card    | 0  |
| Qty in S.O.   | 0  |
| Available Qty | 0  |
| Qty in P.O.   | 0  |
| Qty in J.O.   | -6 |
| Future Qty    | -6 |

MISC

|             |   |
|-------------|---|
| Qty in I.V. | 0 |
| Qty in C.S. | 0 |
| Qty in P.T. | 0 |

Stock Card Qty By Location

Group By :

☒ Location

☒ Batch

Apply

| Location | Batch | S.O. Qty | P.O. Qty | J.O. Qty | Qty  | Avail. Qty | Exp. Date |
|----------|-------|----------|----------|----------|------|------------|-----------|
| ----     |       | 0.00     | 0.00     | -6.00    | 0.00 | -6.00      |           |
|          |       | 0.00     | 0.00     | -6.00    | 0.00 | -6.00      |           |

### Result for component "ENGINE" item:

SO Qty = 0.00

PO Qty = 0.00

JO Qty = -6.00

Qty (On Hand) = 0.00

Available Qty = -6.00





## **5 STOCK ITEM ASSEMBLY (TRANSFER FROM JO)**

### **5.1 Create New Stock Item Assembly (AS)**

*[Production | Stock Item Assembly...]*

Click on NEW button to start with new AS.

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### 5.2 AS Transfer From JO

1. Right click on Item Assembly (Title).
2. Click on Transfer From Job Order in the menu.

### 5.3 Document Transfer (JO → AS)

1. Pick the Item from the JO list.
2. Input X/F Qty to transfer over AS.
3. Click OK to proceed.

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Production Document Transfer

|   | X/F Qty | Bal. Qty | Org. Qty | Code     | Doc No   | Doc Date   | Item Code | Description | UOM  |
|---|---------|----------|----------|----------|----------|------------|-----------|-------------|------|
| 1 | 4       | 0.00     | 6.00     | 300-A000 | JO-00014 | 30/11/2011 | CAR       |             | UNIT |

OK Cancel

### 5.4 Save the AS Document

Click on SAVE button.

Stock Item Assembly Entry

**Item Assembly**

Assembly Code :- CAR  
BOM Template :- ----  
Quantity :- 4.00 UNIT

Cancelled ☐  
Asm No: <<New>>  
Next No :- AS-00007  
Date :- 30/11/2011  
Project :- ----  
Location :- ----  
Batch :- ----

Description :- CAR  
Show Multilevel BOM in Flat Mode  
Update Cost

BOM Components

| Item Code | Description | Location | Qty   | UOM  | Unit Cost | Overh... | Was...                   | Sub Total |
|-----------|-------------|----------|-------|------|-----------|----------|--------------------------|-----------|
| A1_FRAME  | FRAME       | ----     | 4.00  | UNIT | 12.00     |          | <input type="checkbox"/> | 48.00     |
| A2_WHEEL  | WHEEL       | ----     | 16.00 | UNIT | 2.00      |          | <input type="checkbox"/> | 32.00     |
| A3_ENGINE | ENGINE      | ----     | 4.00  | UNIT | 193.00    |          | <input type="checkbox"/> | 772.00    |
| A4_LABOUR | LABOUR      | ----     | 4.00  | HRS  | 1.00      |          | <input type="checkbox"/> | 4.00      |

4 records 28.00 0.00 856.00

Line Supervisor :  
Production Info :  
Assembly Cost: 0.00  
Cost/unit: 214.00  
Net Total: 856.00

Save Cancel Browse Close

### 5.5 AS Check the Available Stock Balance

You can press F11 (Available Stock Balance) on the item code highlighted.

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Below is component “FRAME” stock available balance,

The screenshot shows the 'Stock Available Balance: A1\_FRAME' window. It has a 'Stock Card' tab selected, showing a summary of stock quantities. The 'Stock Card Qty By Location' tab is also visible, showing a table of stock quantities by location and batch. The 'Group By' section has 'Location' and 'Batch' selected. The 'Apply' button is visible. The table shows the following data:

| Location | Batch | S.O. Qty | P.O. Qty | J.O. Qty | Qty   | Avail. Qty | Exp. Date |
|----------|-------|----------|----------|----------|-------|------------|-----------|
| ----     |       | 0.00     | 0.00     | -2.00    | -4.00 | -6.00      |           |
|          |       | 0.00     | 0.00     | -2.00    | -4.00 | -6.00      |           |

**Result for component “FRAME” item:**

SO Qty = 0.00  
PO Qty = 0.00  
JO Qty = -2.00  
Qty (On Hand) = -4.00  
Available Qty = -6.00

Below is component “WHEEL” stock available balance,

The screenshot shows the 'Stock Available Balance: A2\_WHEEL' window. It has a 'Stock Card' tab selected, showing a summary of stock quantities. The 'Stock Card Qty By Location' tab is also visible, showing a table of stock quantities by location and batch. The 'Group By' section has 'Location' and 'Batch' selected. The 'Apply' button is visible. The table shows the following data:

| Location | Batch | S.O. Qty | P.O. Qty | J.O. Qty | Qty    | Avail. Qty | Exp. Date |
|----------|-------|----------|----------|----------|--------|------------|-----------|
| ----     |       | 100.00   | 35.00    | -8.00    | -16.00 | -89.00     |           |
|          |       | 100.00   | 35.00    | -8.00    | -16.00 | -89.00     |           |

**Result for component “WHEEL” item:**

SO Qty = -100.00  
PO Qty = +35.00  
JO Qty = -8.00  
Qty (On Hand) = -16.00  
Available Qty = -89.00

Below is component “ENGINE” stock available balance,

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## Job Order & Purchase Order

eStream Software



Stock Available Balance: A3\_ENGINE

Stock Card

|               |    |
|---------------|----|
| Stock Card    | -4 |
| Qty in S.O.   | 0  |
| Available Qty | -4 |
| Qty in P.O.   | 0  |
| Qty in J.O.   | -2 |
| Future Qty    | -6 |

MISC

|             |   |
|-------------|---|
| Qty in I.V. | 0 |
| Qty in C.S. | 0 |
| Qty in P.T. | 0 |

Stock Card Qty By Location

Group By :

☒ Location

☒ Batch

Apply

| Location | Batch | S.O. Qty | P.O. Qty | J.O. Qty | Qty   | Avail. Qty | Exp. Date |
|----------|-------|----------|----------|----------|-------|------------|-----------|
| ----     |       | 0.00     | 0.00     | -2.00    | -4.00 | -6.00      |           |
|          |       | 0.00     | 0.00     | -2.00    | -4.00 | -6.00      |           |

### Result for component "ENGINE" item:

SO Qty = 0.00

PO Qty = 0.00

JO Qty = -2.00

Qty (On Hand) = -4.00

Available Qty = -6.00

# SQL Accounting V4

## Job Order & Purchase Order

eStream Software



### 6 OFFSET QTY

[Sales | Sales Order...]

What is purpose of the OFFSET Qty in Sales Order? You will see a new column name "OffSet Qty". It allowed you to input a value to increase/reduce the original QTY be transfer to Purchase Order and Job Order.

| Sales Order |             |          |        |      |         |         |           |            |  |
|-------------|-------------|----------|--------|------|---------|---------|-----------|------------|--|
| Item Code   | Description | Locat... | Qty    | UOM  | U/Price | Disc... | Sub Total | OffSet Qty |  |
| CAR         | CAR         | ----     | 10.00  | UNIT | 25.00   |         | 250.00    | -10        |  |
| A2_WHEEL    | WHEEL       | ----     | 100.00 | UNIT | 30.00   |         | 3,000.00  | 15         |  |
| 2 records   |             |          | 110.00 |      |         |         | 3,250.00  |            |  |

#### 6.1 Positive Offset Qty

REDUCE the Transferable QTY to PO and JO.

For example,

| SO Original Qty | OffSet Qty     | Transferable to PO/JO |
|-----------------|----------------|-----------------------|
| 100.00          | 0.00 (default) | 100.00                |
| 100.00          | +15.00         | 85.00                 |

#### 6.2 Negative Offset Qty

INCREASE the Transferable QTY to PO and JO.

For example,

| SO Original Qty | OffSet Qty     | Transferable to PO/JO |
|-----------------|----------------|-----------------------|
| 100.00          | 0.00 (default) | 100.00                |
| 100.00          | -15.00         | 115.00                |

# SQL Accounting V4

## Job Order & Purchase Order

**eStream Software**



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### **7 REPORTS**

#### **7.1 Print Job Order Listing...**

*[Production | Print Job Order Listing...]*

#### **7.2 Print Outstanding Production Document Listing...**

*[Production | Print Outstanding Production Document Listing...]*

**<<END>>**